

EQUITY PLAYERSSM, INC.
1401 W. FORT STREET, UNIT 32111
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UNITED STATES OF AMERICA
APB@EQUITYPLAYERS.ORG
+1-313-355-3088
IRS FEDERAL TAX ID #: 46-3918743



FOUNDER | CHAIRMAN OF THE BOARD OF DIRECTORS
FIBA CERTIFIED COACH A. P. BRANTLEY

EQUITY PLAYERS, INC.

EXPERIENTIAL LEARNING + ENTREPRENEURIAL MENTORSHIP

Department: Basketball Operations – Special Assistant (“SA”)

Function: Research + Development / Strategic Planning

In response to the impact of SAR-Cov-2 virus / COVID-19 disease pandemic, this is a remote, non-monetary compensation experiential learning and entrepreneurial mentorship opportunity. It is preferably for, **but NOT limited to**, Sport Management students who are in need of college credit. It is your responsibility to consult with your advisor to ascertain whether you eligible to receive college credit.

LENGTH OF OPPORTUNITY: Mid-August to Mid-December 2024 (Approx 15-20 weeks)

HOURS PER WEEK: Part-time (20 hours per week required)

COMPENSATION: \$00.00 USD per hour

JOB SUMMARY:

The SA will learn how to conduct sport-specific research, and develop such real-time data findings into strategic planning for intellectual capital management projects, directly with a Basketball Operations executive to assist an international professional basketball franchise with weekly global human capital / international player personnel projects, including, but not limited to: draft and free agency preparation of surveillance and extrapolations, pecuniary considerations, personnel database management, and additional duties as assigned by the Basketball Operations executive. As the SA will gain exposure, and insight into ownership of a professional sport, the experience will also be catered to the SA’s current specific career aspirations via the legal, finance, and marketing aspects of social entrepreneurship, and international affairs.

JOB DUTIES & RESPONSIBILITIES:

- Assisting with executive and administrative needs (i.e., steering of guests/players/personnel, travel arrangements, scheduling, data logs, other assignments to help ensure daily operations run smoothly.)
- Assisting the scouting department with draft and free agency preparation, such as scout schedule planning, statistical research and analysis, and data entry, and assisting the other units as needed.
- Facilitating the player personnel process for the basketball executive(s), such as scouting report management, season and training camp preparation, and league-wide depth chart management
- Responsible for innovation, and management of player personnel databases, and maintaining the integrity of the basketball division’s data, especially with respect to FERPA and HIPAA.
- While fulfilling tasks, the SA may often be required to utilize a computer device for periods of time, stand, walk, and climb stairs and shall be able to exert up to 40 pounds of force occasionally and/or a negligible amount of force frequently to lift, carry, push, pull or otherwise move objects.
- May be required to drive to complete opportunity tasks (a valid Driver’s License is required).

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- Other duties as assigned, including The AuditSM.

CRITERIA & QUALIFICATIONS:

- Excellent attitude
- Desire for sport experience
- Willing, and able to work remotely
- Willing, and able to work a flexible schedule
- Ability to work on projects independently, and maintain confidential information
- Excellent written, and verbal skills, as well as, ability to multi-task and prioritize
- Maintain a professional image at all times, typically “business casual”
- Excellent communication skills with both internal and external staff
- Strong organizational skills with a robust attention to data details and visual presentations
- Proficient in Microsoft Office applications, and other technology (i.e., Zoom, etc.)

DESIRED QUALIFICATIONS:

- Imminent degree in, **but NOT limited to**, Sport Management, or a related major (e.g., law, MBA).
- Relevant work experience in the sports industry (NBA and/or basketball experience is a plus)
- Extensive knowledge of basketball, AAU, NJCAA, NAIA, NCAA, FIBA, and/or the NBA
- Familiarity with the NCAA by-laws, FIBA regulations, and the NBA's Constitution, etc.

WHAT TO EXPECT:

- The SA will experience, learn, and develop professional entrepreneurial skills related to their career aspirations. Pursuant to the SAR-Cov-2 / COVID-19 physical distancing guidelines, the learning and professional development takes place remotely, so no relocation is necessary. The SA will work 20 hours per week (i.e., we believe in three-day weekends). All interviews will be conducted via Zoom and/or phone, so please provide accurate contact information within your letter of application, and résumé. We are an equal opportunity organization committed to being champions of diversity in our organization and community. For more information about us, feel free to visit: <https://www.equityplayers.org> or <https://www.guidestar.org/profile/46-3918743>.

COVER LETTER QUESTIONS:

- How did you hear about this job?
- YES/NO Are you able to receive college credit in exchange for this opportunity?
- YES/NO Are you willing to work remotely for the duration of this opportunity?
- How will this opportunity help you develop your career?

HOW TO APPLY:

Send a single 3-page PDF, which includes their 1-page cover letter, 1-page résumé, and 1-page 3-person reference list, A ND (unofficial) academic transcript to experience@equityplayers.org;
Subject: Experiential Learning + Entrepreneurial Mentorship.